

**DOVER RECREATION COMMISSION
REGULAR MEETING**

DECEMBER 8, 2011

MINUTES

PLEDGE OF ALLEGIANCE was recited by all.

Chairman Rodriguez called the meeting to order at 7:10pm as follows:

CALL TO ORDER:

“In compliance with the Open Public Meeting Laws, I do hereby announce that adequate notice of this meeting has been provided by publication of the Annual Meeting Schedule in the local newspaper and copy sent to the Town Administrator.”

ROLL CALL

Present: Chairman Victor Rodriguez, Vice Chairwoman Maribel Garland, Commissioners Don Fritch (7:15pm), Joan Bocchino, and Mark Jaeger.

Absent: Commissioners Junior Carmona and Peter Gori

Also Present: Alderwoman Carolyn Blackman, DPW Superintendent Luis Acevedo

PUBLIC PORTION

a) Meeting opened to Public for comment on business of the Board.

MOTION: To suspend regular order of meeting and open Public Portion was made by Chairman Rodriguez.

SECONDED BY: Commissioner Bocchino

ALL IN FAVOR MOTION CARRIED

Present from Public: Patrick Fahy, President Dover Strikers Traveling Soccer

Patrick Fahy gave a short report on the success and high lights of the Dover Strikers Traveling Soccer season. There were over 90 children in the soccer program. Mr. Fahy promoted programs to help the community including a clean up day and collection of food for Trinity Lutheran Church food pantry. He thanked the Commission for supporting the program.

MOTION: To close public portion of the meeting and return to regular order of the meeting was made by: Vice Chairwoman Garland.

SECONDED BY: Commissioner Jaeger.

ALL IN FAVOR MOTION CARRIED

APPROVAL OF MINUTES

Approval of **November 10, 2011 Regular Recreation Commission Meeting Minutes**

Commissioner Bocchino asked for one addition to the minutes which would state that she discussed a Community center and the benefit it would provide to the community.

MOTION: To approve the minutes of November 10, 2011 with above mentioned addition was made by Vice Chairwoman Maribel Garland.

SECONDED BY: Commissioner Joan Bocchino
ALL IN FAVOR **MOTION CARRIED**

APPROVAL OF BILLS/VOUCHER LIST

| Purchase Order # | Vendor | Description | Amount |
|-------------------------|--|--|-----------------|
| 11-02646 | Alice Gilbert | Items for tree lighting - play dough, pencils, erasers, bags, totes, candy | \$278.80 |
| 11-02640 | Luis Acevedo | Items for Halloween Contest + water for Seniors Noreaster as per Mayor | \$157.57 |
| 11-02567 | Oriental Trading | Items for Santa Letter Contest | \$88.97 |
| 11-02446 | American Society of Composers, Authors, & Publishers | Licensing Fee for all special events | <u>\$312.00</u> |
| | | TOTAL | \$558.54 |

MOTION: To approve the Bills/Voucher list was made by Commissioner Jaeger.

SECONDED BY: Commissioner Bocchino.

ALL IN FAVOR **MOTION CARRIED**

COMMITTEE REPORTS

- a. Senior Citizen Committee -Commissioner Jaeger had no report.

- b. Sport Committees – Commissioner Jaeger discussed the turf field and problems with adults playing football on the field. Discussion took place that this is a policing problem, and disposition of man who was arrested and charges were dropped before it got to court. Offenders are not taking the signs seriously because they know there are no consequences if they are caught.

- c. Monthly Maintenance Report – DPW Superintendent Luis Acevedo reported on maintenance done to JFK Park to prepare for Tree Lighting. No lights are on at Hurd Park due to no power from lighting strike and storm damage. Vice Chairwoman Garland requested star on tree at JFK Park for next Christmas.

FACILITY USE APPLICATIONS - Chairman Rodriguez reviewed the following:

Board of Education Property - pending BOE approval

- 1) Victor Rodriguez, President of Dover Area Little League has applied for use of Academy Street School Gym on Mondays March 12, 19, 26 and April 4th, Wednesdays, March 14, 21, 28, and April 4th, Fridays March 15, 23 and 30th from 6:00pm to 8:30pm for indoor practice.

- 2) Victor Rodriguez, President of Dover Area Little League has applied for use of East Dover Middle School Gym on Mondays March 12, 19, 26 and April 4th, Wednesdays, March 14, 21, 28, and April 4th, Fridays March 15, 23 and 30th from 6:00pm to 8:30pm for indoor practice.

- 3) Victor Rodriguez, President of Dover Area Little League has applied for use of North Dover School Gym on Mondays March 12, 19, 26 and April 4th, Wednesdays, March 14, 21, 28, and April 4th, Fridays March 15, 23 and 30th from 6:00pm to 8:30pm for indoor practice.

Special Events:

- 1) **Holiday Tree Lighting** was held on Thursday, December 1, 2011 with over 300 children in attendance. Commissioners discussed limiting number of children on stairs and relocating podium.
- 2) Bus trip to **Radio City Christmas show** onr Monday, December 6, 2011 –was successful and weather was great.
- 3) **Santa Letter Writing Contest** - judge letters this evening - choose 6 winners. Delivery of gifts is scheduled for Thursday, December 15, 2011 meet Santa at Fire House at 6:00pm. Chairman Rodriguez, Vice Chairwoman Garland and Commissioner Bocchino to attend. Chairman Rodriguez and Commissioners will choose restaurant after the event, but two suggestions were Sabor Latino or the Laughing Lion.

Special Event Dates 2012 was reviewed with Commissioners. The date for the Easter Egg Hunt needs to be changed to March 31, 2012. – Discussion took place about the date for Halloween. Alderwoman Blackman said she has someone who wants to donate and participate and she will have to check with them on availability. Also, tree lighting date was discussed and will be scheduled with Mrs. Hilfiger, Music Director for the schools participation next year. Chairman Rodriguez said he would appoint an Easter Committee to work on Easter Egg Hunt scheduled for March 31, 2012.

Old Business:

Status of Megan Kanka Foundation -- paper work was sent to Mr. Close to be completed and sent in to the State Police, awaiting paperwork from Town Attorney. Chairman Rodriguez still waiting for answer from Mr. Close regarding status. Grant was to expire in December.

Correspondence

Received

Chairman Rodriguez reviewed the correspondence. Commissioner Bocchino asked if he had responded to Mrs. Shauer's letter. He said he will respond soon.

- 1) Copy of Letter from Chairman Victor Rodriguez to Dover Board of Education regarding endorsement of Dover Strikers Traveling Soccer Program.
- 2) Letter from Board of Education President, Susan Shauer responding to letter sent by Chairman Rodriguez and asking for clarification.

Fee Schedule

Chairman Rodriguez requested Alice contact the Board of Education and request copy of fee schedule for use of Board of Education property.

Chairman Rodriguez requested Alice email copy of Recreation Commission 2011 Fee Schedule to Commissioners to review prior to Reorganization Meeting.

Next Meeting: Thursday, January 12, 2012 Reorganization meeting at 7:00pm in Court Room at Town Hall.

Adjournment Chairman Rodriguez made motion to adjourn and all were in favor.

Respectfully submitted,
Alice Gilbert, Secretary